

Primary Care TeleECHO™ Clinic New Participant Guide

Instructions: Copy this file to your desktop and utilize this checklist by checking off the items as you do them.

Before attending Primary Care TeleECHO Clinic:

- 1. Join the Primary Care TeleECHO Clinic mailing list to receive weekly announcements.
<https://visitor.r20.constantcontact.com/d.jsp?llr=hdfcm6gab&p=oi&m=1106939810919&sit=6rw4mvggb&f=0befa330-7f97-4c0f-920c-c07642e7ebf2>
- 2. Add PrimaryCareECHO@salud.unm.edu to your email contacts to ensure that you receive the teleECHO clinic weekly announcements. (Weekly announcements are sent out on Thursday mornings).
- 3. Create a one-time registration for evaluation and to obtain instant CME/CPE credit.
<https://echoevaluation.health.unm.edu/evals/rws5.pl?FORM=ECHORegistration>
 - After you register, you will receive an email within 2-3 business days with important login information. Please save for future reference.

Enter your Username here for reference: _____

- 4. *Recommended.* Create an ECHO Partner ID to log in to iECHO and view previous, recorded didactics. Note: for viewing purposes only; CME/CEU not available.
<https://iecho.unm.edu/sites/unm/pgs/register/>
 - After you register, you will receive an email within 2-3 business days with important login information. Please save for future reference.

Username: _____

Password: _____

- 5. *Recommended.* Increase your participation level by presenting any Primary Care cases you may have questions about. Fill out and submit a case presentation form by COB the Wednesday before the teleECHO clinic.

Day of Primary Care TeleECHO Clinic:

- 6. Connect via Zoom, Phone or In Person (see weekly announcement for details).
 - If you need assistance connecting to clinic, please call (505) 750-4897 and our IT team will assist you.
- 7. Complete Evaluation to receive Instant CME/CPE (see Step 3).
 - To receive CME/CEU, evaluation must be completed as follows:
 - For CPE credit (PharmD) - have until *midnight the day of* the teleECHO Clinic.
 - All others- have *24 hours* from the end of the teleECHO Clinic.